



**Approved  
Business Meeting Minutes  
October 22, 2013**

<u>Members Present</u>		<u>Absent</u>	<u>Guests</u>
<i>Dana Bassett</i>	<i>Luis Pedroza</i>	<i>Jodi Coffman</i>	<i>Denise Miramontes</i>
<i>Steve Bautista</i>	<i>Jeff McMillan</i>	<i>John Ross</i>	<i>Thomas Bonetati</i>
<i>Cherie Bowers</i>	<i>Renee Miller</i>	<i>Sheila Shain</i>	<i>George Sweeney</i>
<i>Marley Cervantes</i>	<i>Madeleine Nguyen</i>	<i>Teresa Simbro</i>	<i>Joyce Wagner</i>
<i>Susan Gaer</i>	<i>Monica Porter</i>	<i>Brian Sos</i>	<i>Minhchau Chau</i>
<i>Madeline Grant</i>	<i>Stacy Russo</i>	<i>George Wright</i>	
<i>Victoria Gray</i>	<i>Gabriel Shweiri</i>		
<i>Ray Hicks</i>	<i>Ken Sill</i>		
<i>Jarek Janio</i>	<i>Robert Stucken</i>		
<i>Louise Janus</i>	<i>Sandra Wood</i>		
<i>Jungwon Jin</i>	<i>John Zarske</i>		
<i>Elliott Jones</i>			

**I. Call to Order**

A. President Zarske called the meeting to order at 1:35pm.

**II. Agenda Accepted – A motion to approve the amended agenda made by Cherie Bowers and seconded by Steve Bautista was unanimously approved.**

**III. Public Comments —**

- A. Angela Guevara a long time employee in the Success Center has started her own business - Panda's Whipped Cream Kisses which is baking tasty holiday treats ([mrsguervara@yahoo.com](mailto:mrsguervara@yahoo.com) 949-922-6883).
- B. Road to Teaching Conference is scheduled for Saturday, November 16, 2013 at SAC.
- C. Thomas Bonetati of the Bookstore would like to host a Senate meeting this semester.
- D. There has been an overwhelming response in donations to the college fund for Mike Kelcher's son Dalton. If you would still like to make a donation, please put your check (made out to the Academic Senate) in the Academic Senate mailbox.

**IV. Approval of the Minutes—**

A. October 8, 2013 – Motion to approve the senate minutes of October 8<sup>th</sup> was made by George Wright and seconded by Sandra Wood. The motion was unanimously approved.

**V. Reports—**

**A. President—John Zarske**

The Area D statewide Senate meeting was held on Saturday, October 19, 2013. Topics covered:

- There is a task force investigating offering Bachelor's degrees at community colleges. There is a report expected this winter of upcoming spring
- Five resolutions were presented. The Senate Plenary meeting being held Nov 7-9 in Irvine. Most of the resolutions are focused on Accreditation. More resolutions will be presented from other areas at Plenary.

- SAC has volunteered to host the Fall 2014 Area D meeting.

Freshman experience will be presenting as an exemplary program at Plenary

District HR committee met with the major topic of discussion being hiring. As we continue to align spending with the new budget model, the faculty salary costs to cover the 29 positions would require that SAC hire 28 positions of the 29 positions expected to be needed to satisfy the FON. This sounds exciting however we will need to fund the positions. The recommendation from the HR committee is to give the 28 to 1split while allowing the college Presidents flexibility to adjust the number in order to comply with the 50% rule and meet the needs of both colleges. The challenge for the Faculty Priorities Committee is that the rankings are based on the needs of campus however not all positions count toward the FON (noncredit faculty) and the instructional side of the 50% law ( librarians and counselors).

Because of the unexpected passing of M. Kelcher, Pres. Martinez would like to add a Chemistry position to the list. Consensus is that this is acceptable due to the large number of hires, however it was suggested that in the future positions not be automatically approved.

Calendar:

- Board of Trustees meeting on 10/28 will be held at SAC
- OER meeting on 10/29, 1:30-3:30 at the District Offices
- Distinguished Faculty Lecture – I am a Nurse on 10/30, 3:00 in Phillips Hall

**B. Facilities — No Report**

A request was made to discuss avoiding further involvement with contractors that are currently involved in legal disputes with the college or district.

**C. Secretary/Treasurer—Madeline Grant**

Thank you to those who have submitted their Senate Dues deduction forms. We will continue to collect these throughout the year.

**D. Curriculum—Monica Porter**

In January the SCC & SAC CIC Chairs will begin revising the AR regard the establishment of prerequisites. The current policy remains in place until this process is completed. Only 3 meetings of CIC left – All new/reviewed/updated curriculum must be to the must be to the curriculum office by Nov 6th. Discussions are taking place at CIC regarding reciprocity of courses included in the AA-T/AS-T degrees. Administrative Justice AAT approved by state.

**E. Accreditation —John Zarske**

The Standard Co-chairs met on October 18, 2013. Based on the update the accreditation process continues.

**F. SACTAC – George Sweeney**

SACTAC was asked to address the **email address structure**. Faculty would prefer to use lastname\_firstname vs. WebAdvisor for security, ease of use, and marketing issues. A request was also made that WebAdvisor provide an email notification when students drop classes.

**G. Planning & Budget —Ray Hicks**

The Fiscal Resources Committee (FRC) is establishing a group that will evaluate the budget model, the process of implementation and compliance with the new model. The process of reviewing RSCCD expenditures is on going.

**H. SCC —Joyce Wagner**

Based on an Accreditation Survey it appears most people on campus do not know how the college operates. The Senate will be dissolving the SLOAR committee, completing Distance Education handbook, and will be participating on the District Security Task Force,

**I. ASG Representative – Denise Miramontes**

Get Fit Event is scheduled for Wednesday, October 23, 2013 from 11:00 - 2:00 pm at the fountain.

**J. Division Senators:**

1. Business – Paralegal is in the process of completing their ABA accreditation self-study, the GBE department is proud to announce 2 students, Richard Perez and Fernando Galvan, have passed the Certified Global Business Professional credential exam.
2. Continuing Education – A meeting will be held on October 23, 2013 at 5:30 at 2102 W. Flower St to discuss the CEC location lease for the next five years.
3. Counseling – Successful STEM week events have just concluded. An online new student orientation option is being created to supplement in person orientation. An internal task force has been created to address student success task force implementation issues, in conjunction with ITS and SCC a degree audit and student Ed. plan system is being evaluated.
4. Fine and Performing Arts – The Steinway Piano fund - Purchase a Key project is ongoing. The Theatre department just wrapped “Angry Women in Low Rise Jeans with High Class Issues”. Almost every performance was sold out.
5. Health Science – Nursing is preparing for Jan 2015 self-study accreditation. They are also evaluating offering a BSN degree.  
Human Services – Career Day is scheduled for November 7th
6. Math – AMATC conference coming up  
Social Science - Lack of student participation in faculty evaluation results in meaningless feedback. Student evaluations are critical for new adjuncts and tenure track faculty. There is ongoing concern that the current reading requirement is insufficient. Poor reading skills equals poor writing and poor critical thinking skills and may be at the heart of many other problems. It is the weakest requirement in most community colleges. What do you want to see happen with these two major issues?
7. Student Services – Attended CAPED - California Association of Postsecondary Education and Disability conference last week. VRC - Soldiers to Scholars wine tasting event is scheduled for Thursday, December 5, 2013. SAUSD - High School transition day for seniors with disabilities is coming to college will be hosted at SAC.
8. Adjunct Faculty, Humanities, Kinesiology, Library, Science, Technology – No Reports

**The meeting was adjourned at 3:00 pm.**

Respectfully submitted,



Madeline A. Grant  
Secretary, SAC Academic Senate